

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 7:00pm

End time: 7:30pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Work on Workflow document
- What is planned to be done until the next scrum meeting?
 - Finish Workflow document
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - I gathered poll results and looked up possible technologies that we could use to compile this project.
- What is planned to be done until the next scrum meeting?
 - Continue looking at methods to deploy our picked features.
- What are the hurdles?
 - None.

Victoria Riley:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Worked on creating feature descriptions for each feature the team is voting on so its clear what will be included in build.
- What is planned to be done until the next scrum meeting?
 - Expand feature descriptions into requirements for development
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Evaluated possible backend and database technologies

- Discussed API-first approach for future integrations
- Considered scalability and multi-site support
- What is planned to be done until the next scrum meeting?
 - Draft initial high-level architecture diagram
 - Define major system components
 - Identify early risks and constraints
- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Started implementing a REST API for QR code generation and after initial evaluation decided to discard that approach in favor of handling QR generation within the main application.
- What is planned to be done until the next scrum meeting?
 - Think through how the features voted on in the team poll could be developed, including possible approaches and how they might fit into the application.
- What are the hurdles?
 - None